Agenda for an Annual General Meeting of the Air Force Association of Canada to be held at the Loews Hotel Le Concorde, 1225, cours du General-de-Montcalm, Quebec City, Quebec, from 12 to 16 October 2011 – Revised by Dean Black, 9 February 2011

Ser	Date	Start time	End time	Function	Room	Setup	AGR	Room Rental	Comments
1	12 Oct 11	1800	1930	Meeting (Aviation Affairs Committee)	?	Boardroom	10		Conference call phone required
2a	13 Oct 11	0800	1700	Meeting (Governance & Orientation)	Leduc Fortin	Rounds	40		Projector Stand, Screen, Easels, Markers
2b	13 Oct 11	1030	1100	Coffee Break	Leduc Fortin		40		Menu Required
2c	13 Oct 11	1500	1530	Coffee/health Break	Leduc Fortin		40		Menu Required
3	13 Oct 11	1830	2000	Meeting (Administration & Finance)	415	Boardroom	15		Projector Stand, Screen, Easels, Markers
4a	14 Oct 11	0800	1700	Meeting (National Executive Council)	Krieghoff	U-Shape	30		Projector Stand, Microphone, Screen, Easels, Markers
4b	14 Oct 11	1300	1730	Registration Desk Open	?				
5	14 Oct 11	1830	1930	Opening Ceremonies	Borduas	Theatre	150		Stage, Podium, Microphone, Projector, Screen
6	14 Oct 11	1930	2100	President's Reception	Galerie sur le parc	Lounge	175		Hot and Cold Buffett, Bar, Menu Required
7	14 Oct 11	2130	2300	Hospitality Suite	Leduc Fortin		75		
8	15 Oct 11	0700	0800	Continental Breakfast	Foyer	Lounge	125		
9	15 Oct 11	0800	1700	Business Sessions 1 and 2	Borduas	Classroom	150		
10	15 Oct 11	1030	1100	Coffee Break			150		Menu Required
11	15 Oct 11	1200	1330	Aviators of the Year Luncheon	Jean-Paul Lemieux	Rounds of 10	200		Menu Required
12	15 Oct 11	1500	1530	Coffee/Health Break			150		Menu Required
13	15 Oct 11	1830	2200	Awards Banquet	Borduas-Krieghoff	Rounds of 10	350		Menu Required, Podium, Microphone, Projector and Screen
	15 Oct 11	2200	2300	Hospitality Suite	Leduc Fortin		75		
14	16 Oct 11	0800	1200	Business Session 3	Borduas	Classroom	150		
15	16 Oct 11	1100	1200	Closing Ceremonies	?	Theatre	150		
16	16 Oct 11	1300	1430	Unique Awards Luncheon	Suzor Coté ½ of Krieghoff	Rounds of 10	125		Menu Required
17	16 Oct 11	1500	1545	RCAF Association Trust Fund Meeting	415	Boardroom	20		
18	16 Oct 11	1500	1630	Post-AGM NEC Meeting	Jean-Paul Lemieux	U-Shape	30		