

**Minutes of the 159th Meeting of the National Executive Council
of the Air Force Association of Canada held via
Teleconference/Videoconference
Saturday, 02 Mar 2013 at 1300 Hrs. EST**

In Attendance:

Terry Chester
Lloyd Campbell
Brian Darling
Dave Donovan
Guy Vallières
Greg Spradbrow
Ralph Murphy
Duncan Campbell

Regrets:

Ron Bannister
Alex Richards
Robert Roe
Gaston Cloutier

Secretary:

Dean C. Black

Item	Discussion	Sponsor & Comments
I	Chairman's Opening Remarks. After some technical setup difficulties (this was the first meeting of the NEC employing video- and tele-conferencing capabilities) the Chairman opened the meeting at 1:10 PM. He noted that because of the time constraints on this type of meeting a lot of material had been presented to the NEC in advance for their reading. He stated we were well into the throes of transition, organizing for the AGM in Saskatoon, reviewing the recent CDA meeting, and the Dawn Patrol Breakfast. During the CDA conference, the CDS General Tom Lawson spoke about upcoming budget cuts/pressures. During the Dawn Patrol Breakfast the Chairman introduced Vintage Wings 2013 Team (Raytheon - Denny Roberts, Michael Potter, and Dave O'Malley. He summarized with the importance of these advocacy events in our overall game plan.	Chairman
II	Approval of Agenda. Guy Vallières moved to approve the agenda; Duncan Campbell seconded. The agenda was approved.	Chairman
III	Strategic Issues: a. Election of Officers to NEC. The Chairman drew NEC members' attention to the issue of how to handle the next NEC election. Annex A (provided) explained how the old system could not guarantee that an individual would have the required skill set and	Chair. – Annex A Chair. – Annex B Chair – Annex C Chair – Annex D Chair - Annex E

abilities to properly chair the NEC. Only the NEC as a body could decide that. Duncan Campbell explained 600 Wing applied the new CNCA concept for elections (members elected the directors, and the elected directors elected the officers). Duncan Campbell confirmed the application worked well at 600 Wing. Terry Chester encouraged anyone, especially current serving (NEC) members to express in writing their interest to run for any and all offices on the NEC, especially anyone interested in serving in the Chairperson's office. Greg Spradbrow asked if this issue would be applied only to the current Group presidents, or would nominations from the floor also be encouraged. The chairman asked for and achieved consensus in that all serving and elected members of the NEC would be eligible for consideration. Greg seconded the motion, seeking application of the CNCA electoral method to the upcoming AGM. Seven in favour, one opposed, one abstention. The motion was carried.

- b. **Qualifications/Capabilities of Executives.** Dave Donovan proposed changes to the first criterion that removed the word "large" from the prerequisites. The advice was acknowledged, and the Chairman indicated changes would be made and a new document presented to the NEC at a later date;
- c. **Structure of the RCAFA.** The chairman added some explanation to the pre-meeting notes (Annex C); No decision was required of the NEC but this material is provided as the basis for extensive discussions this fall in Saskatoon. He advised that we will need to come to grips with this matter in the near to medium term.
- d. **Executive Director – Name & TOR Executive Director position (title and Terms of Reference).** Members of the NEC are encouraged to contribute views, observations and advice concerning the role of the E.D./Chief Staff Officer, going forward. The new terms of reference will be introduced for member-consideration during the AGM in Saskatoon. Brian wondered if this initiative would replace or render most of the Policy and Procedures Manual less useful. Terry clarified the PPM will be an important start-point for crafting the new terms of reference, and that the PPM remains a useful document. Greg Spradbrow emphasized how important it will be to help Dean avoid potential conflicts of interest (or the members' perception of same), as per the new CNCA. Terry acknowledged this important observation made by Greg Spradbrow;
- e. **Budget Matters – Dues increase.** The chairman talked through the latest budget report, described recent efforts at downsizing the head office; he proposed a \$5 general increase to \$49, acknowledging an increase has not been introduced in seven years, while inflation is up 12 %. Duncan confirmed his support and shared the meaning of an increase in daily and monthly terms. Ralph indicated Wings in Atlantic Group were supportive of a dues increase; He also questioned the

	<p>budget line item on AGM expenditures, as there seemed to be a difference in the figures cited. The Secretary explained the difference related to the date each document was prepared (the Chairman's document was prepared before all the invoices were settled). A motion to approve a (general) increase in dues was made by Guy and seconded by Duncan, such that all Regular members will now pay \$49 (Wing and MAL). The motion was carried. A motion to approve the budget was made by Greg Spradbrow and seconded by Guy Vallieres; the motion carried.</p>	
IV	Review & Adjustment of Strategy/Plans (Deferred)	All
V	<p>New Business</p> <p>a. Group AGM dates/Locations Prairies-Saskatoon, 602 Wing, 19-20 April 2013; Québec -South Shore, 338 Wing, 27 April 2013; Pacific - Comox, 888 Wing, 7-9 May 2013; Ontario - Peterborough, 428 Wing, 17-20 May 2013; Alberta - (Election), Calgary, 11 May 2013; Atlantic - St. John's, NL, 150 Wing, 31 May-01 June 2013.</p> <p>b. AGM - Saskatoon. The Chairman stressed how important it will be to find yet more cost-cutting measures, to help fund the AGM in Saskatoon. A discussion ensued regarding trophies; however, the issue of trophy upkeep and management is the subject of an MoU with the air force, and public funds are already provided for this purpose. Therefore, the trophy area is not one from which association-cost-savings can be pursued or realized at this time; Dean & Duncan confirmed they are looking at every possible aspect for cost cutting.</p> <p>c. 90th Ann. Air Force/AGM Location -2014. The committee discussed ideas for the 2014 AGM and it was agreed the event should be held in Ottawa;</p> <p>d. Aviation Hall of Fame induction Ceremony 30 May '13. The Chairman invited members of the NEC to consider nominating a deserving member of the association to attend the ceremony as the representative of the association. The association will pick up the \$250 cost for the ticket to the gala event, as a reward for service to the association;</p> <p>e. Honorary Colonels of the RCAF - Inclusion in AFAC. The Chairman explained an Honorary Colonel conference will be held in Comox in May; at that time he will be informing the assembled VIPs that they have all been granted honorary membership in the Air Force Association of Canada by virtue of their appointments. This is a program conducted in concert with the RCAF Outreach Office, and it helps us bring the Air Force Association of Canada into many more communities. Where some of these Honorary Colonels are already members of the association, it will be critical for those Wings to which they may belong to note this change to their members' status.</p>	<p>Group Presidents</p> <p>Chair – Annex F Chair Chair</p>
VI	<p>Routine Business</p> <p>a. Approval of minutes from 158th Meeting of the NEC dated Oct 12/12. Ralph Murphy moved to approve the minutes, Guy Vallieres seconded the motion.</p> <p>b. Old Business arising from minutes. Dave Donovan asked about Group funding and what the process will</p>	<p>Chair</p> <p>All ED</p>

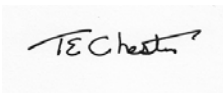
	<p>be going forward. Terry Chester suggested because funds do not currently exist, or since a funding source within the budget has not been identified for this purpose by members at a meeting of the association in some years, it is probably best for Group presidents to have their Group executives submit association-related business claims directly to HQ for payment, using the Travel Claim form found on the association website. If funds become available, at the end of the year, properly submitted and substantiated claims (signed by the Group President) could be reimbursed. In the meantime, Groups in receipt of "donations" from Wings in their Regions could use those funds to reimburse legitimate expenses incurred in the conduct of association-related business in their regions.</p> <p>c. RCAF Trust Fund Update. The RCAF Association Trust Fund Secretary conveyed the Chairman's mid-term report to the members of the NEC;</p>	
VII	<p>Executive Director's Report:</p> <ul style="list-style-type: none"> • Staff Update. Provided; • Report on Investments. Provided; • AirForce magazine. Status report provided; and • Multiview Update. Provided. 	Executive Director
IX	<p>Roundtable & Discussion Licensing Agreement. The licencing agreement was provided to the NEC with the agenda package. Dean Black explained the status of the association's licensing agreement with the government of Canada. This matter concerns the requirement to seek permission to use trademarks, and copyright-protected logos, words and symbols by members of the Air Force Association of Canada and its Wings. Currently, that permission comes in the form of letters of permission issued by the association, to individuals and Wings, and in the form of a Charter, applications for which are submitted by Wings. These processes must be updated to reflect recent changes to copyright laws, meaning that Wings must now acknowledge the new licensing agreement, and re-apply for permission to use these marks, symbols, logos and words. As further background, changes to copyright law, and to the Corporations Act, along with an increasing potential for alternative revenue streams at the government level have all contributed to significant modifications to the way associations and businesses use logos, symbols, and wordmarks that rightfully belong to a "public authority" not found within the association or business itself. No better example of this can be found than the 2011 decision to grant permission to the Winnipeg Jets to use elements of the Canadian air force symbols in their new uniforms, in exchange for \$1 million in royalties to be paid out over ten years. As another example, when the RCAF Association first sought permission to use the term "RCAF" in its name, permission was effectively a non-issue at the time (1948) only because the RCAF Association itself was an office inside the enterprise known as the RCAF. All that changed in 1999 when the Air Force Association of Canada was evicted from government offices, to begin its existence as a separate but supportive enterprise unto itself. Decision: The members of the NEC asked Dean Black to send a briefing note and a copy of a letter of</p>	All

	compliance/acceptance to Group Presidents for further distribution to the Wings. Wings wishing to continue using the term RCAF in their business name, and who wish to continue using banners and other symbols effectively derived from copyright-protected elements taken from the RCAF heraldic crest, will be able to do so once they acknowledge the new licensing agreement and seek formal consent through application to national headquarters.	
X	Adjournment. The Chairman thanked the members of the NEC for their informed debate and decisions. Guy Vallieres moved to adjourn at 3:33 PM.	



Dean C. Black, CD, CAE
Secretary

Approved/~~Not Approved~~



Terry Chester, CD
Chairman