

**CONFERENCE OF DEFENCE ASSOCIATIONS**

**MINUTES OF A MEETING OF THE ANNUAL GENERAL MEETING**

Wednesday, 17 February 2016, 1400hrs  
NDHQ WOs' & Sgts' C & POs' Mess, Ottawa, Ontario

Chair, CDA	Richard Evraire
CDA Chair Designate	Denis Rouleau
President, CDA Institute (ex officio)	Daniel Gosselin
Vice-Chair, CDA	Ron Buck
Honourary Counsel	Bob Booth Ethan Sinclair
<b><u>CDA Regular Members</u></b>	
Canadian Forces Communications and Electronics Association	Gord Metcalfe
Canadian Forces Logistics Associations	Bernie Grover
Canadian Infantry Association	William Kedziora Craig McQuitty
Canadian Military Engineers Association	Steve Irwin Dave Carney John Lesperance
Canadian Military Intelligence Association	Mike Beauvais
Canadian Military Police Association	Klaus Schneider
Electrical Mechanical Engineers Association	Tom Temple
Naval Association of Canada (NAC)	Ken Lait Jim Carruthers
Navy League of Canada	Doug Thomas
Royal Canadian Artillery Association	Gary Burton Bob Elliot
Royal Canadian Dental Corps Association (RCDCA)	Richard Groves
Royal Canadian Legion	Richard Blanchette Charls Gendron

### CDA Associate Members

Army Cadet League of Canada	Terence Whitty
Atlantic Council of Canada (Observer)	Julie Lindhout

### CDA Secretariat

Executive Director CDA/CDA Institute	Tony Battista
Treasurer CDA/CDA Institute	Pierre Desautels
Secretary	Meaghan Hohman

### Guest Speaker

Vice Chief of Defence Staff	LGen Guy Thibault
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Being a quorum of the members of the Conference of Defence Associations

LGen Richard Evraire (Ret'd) chaired the meeting, and Ms. Meaghan Hobman acted as Secretary of the meeting.

Notice of the meeting having been given to all members, and a quorum of members being present the Chair declared the meeting to be duly constituted for the transaction of business.

### CHAIR'S OPENING REMARKS

1. The Chair opened the meeting by welcoming all those present, introducing Denis Rouleau and Ethan Sinclair to the MEMBERS, and remarking on the past year as one of continuing transition for the CDA and CDA Institute.

### APPROVAL OF AGENDA

2. The agenda for the CDA AGM meeting was approved.

### MOTION 1: APPROVAL OF MINUTES OF PREVIOUS MEETING

3. On motion duly made, seconded, and unanimously carried, it was resolved that the minutes of the previous AGM meeting of 18 February 2015 be approved, **with the following amendments: adding Mike Beauvais to the attendance list and changing the Navy League of Canada from an AMA to RMA.**

### BUSINESS ARISING FROM PREVIOUS MEETINGS

4. Pierre Desautels will take over as Secretary-Treasurer for both the CDA and CDA Institute

meetings.

### **TREASURER'S REPORT**

5. The Treasurer presented a Statement of Operations of the CDA for the period of 1 April 2015 to 31 December 2015, a Statement of Financial Position as of 31 December 2015 and an Audited Financial Statement as of 31 March 2015.

### **MOTION 2: APPROVAL OF AUDITED FINANCIAL STATEMENTS**

6. On a motion duly made, seconded, and unanimously carried, the CDA audited Financial Statement as of 31 March 2015 was approved.

### **MOTION 3: APPROVAL OF MEETING EXPENSES**

7. On motion duly made, seconded, and unanimously carried, it was resolved that the expenses for the AGM meeting be approved.

### **CDA CONSTITUTION**

8. The issue of the CDA not being a registered organization was tabled, and a fair amount of discussion ensued over the pros and cons of becoming a corporation with Corporation's Canada. **(Secretarial note: Contrary to a comment made at the meeting, the CDA is NOT registered with CRA – further details will be sent separately to all RMA by the Secretary-Treasurer).**

### **MOTION 4: AMENDMENT OF THE CDA CONSTITUTION**

9. On motion duly made, seconded, and unanimously carried, it was resolved that paragraph 3 of the CDA Constitution be amended as follows: The CDA shall be a Not-For-Profit Organization.

### **MOTION 5: APPOINTMENT OF THE AUDITOR**

10. On motion duly made, seconded, and unanimously carried, the firm of Ouseley Hanvey Clipsham Deep LLP Chartered Accountants were appointed as auditor of the Conference of Defence Associations to hold office until the next AGM.

**(Secretarial note: The ED and Secretary-Treasurer will examine other options to hiring an external auditor, including expert volunteers within the CDA Associations)**

## CHAIR'S REPORT

11. The Chair gave his report on the upcoming publications and activities of the national office, highlighted important portions of the Ottawa Conference Agenda, and welcomed Vice-Admiral Denis Rouleau as his successor as CDA Chair.

## CDA INSTITUTE PRESIDENT'S REPORT

12. In the absence of the CDA Institute President, the Executive Director gave an overview of the ongoing CDA Institute Governance review and possible implications for the CDA. **(Secretarial note: At a CDA Institute BOD's meeting and AGM, a decision was made to change the titles of the President of the CDA Institute to Chair of the CDA Institute Board and the title of Executive Director to Chief Executive Officer).** He also discussed the successful endeavor of realigning RMA and AMA associations and dues over the past year. He introduced the Respect Campaign and NATO Council of Canada as new proposed CDA Associate Member Associations (both were subsequently approved in the ensuing associate members' motion).

## MOTION 6: APPROVAL OF ASSOCIATE MEMBERS

13. On motion duly made, seconded, and unanimously carried, the list of CDA Associate Members was approved.

## ASSOCIATION REPORTS

14. Representatives of the Regular Member Associations and Associate Members Associations present gave reports on the activities of their organizations. The reports submitted to the CDA would be distributed electronically, along with these meeting minutes, after the event.

## VCDS PRESENTATION

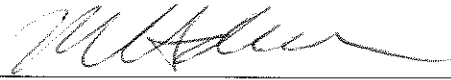
15. Lieutenant-General Guy Thibault delivered a formal presentation on current status and focus on the Canadian Armed Forces, and took questions from members in the audience

## OTHER BUSINESS

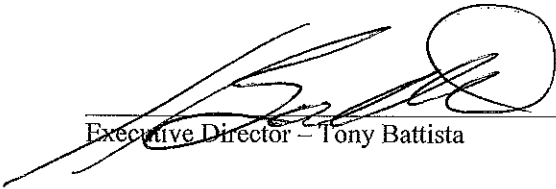
16. There was no other business tabled.

## ADJOURNMENT

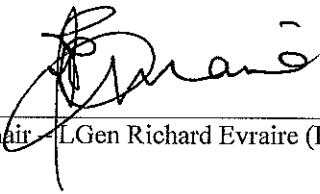
17. The Chair thanked all for their participation and attendance. The meeting was adjourned.



Meeting Secretary – Meaghan Hobman



Executive Director – Tony Battista



Chair – LGen Richard Evraire (Ret'd)

Date: 25 février 2016

