

**Minutes of the 23<sup>rd</sup> Meeting  
of the  
Royal Canadian Air Force Association Trust  
Held during the 53<sup>rd</sup> National General Meeting  
of the Air Force Association of Canada  
at  
Montreal, Québec, at 1600 hours, 12 October 2002**

**Participants**

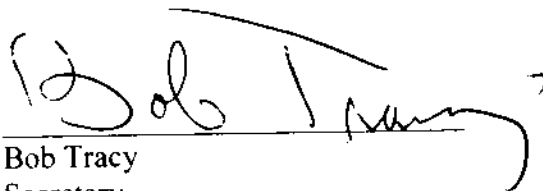
Ron Button	Chairman
Bill Church	Vice-Chairman
Ed Walker	Trustee
Ted Mahood	Trustee
Bob Tracy	Executive Director/Secretary

ITEM	SUBJECT	ACTION
23.1	<b>Convening</b> 1. The Chairman opened the meeting by requesting a moment of silence in memory of Christina Handler who served the Trust faithfully for many years. He then referred to his Trust updates of 4 January, 2002, 21 April, 2002 and 17 September 2002 and expressed appreciation for Trustee support since the last Trust meeting.	
23.2	<b>Approval of Agenda</b> 2. The Agenda was accepted.	Annex A
23.3	<b>Approval of Minutes</b> 3. Trustees approved the Minutes of the 22 <sup>nd</sup> Trust Meeting held in North Bay, 7 October, 2001.	Annex B (without attachments)
23.4	<b>Business Arising from Previous Minutes</b> 4. Trustees acknowledge that all directed business of the Trust had been completed.	
23.5	<b>Approval of Financial Statement</b> 5. Trustees approved the Trust Financial Statement, dated 30 June, 2002 as presented to delegates at the General Meeting.	Annex C

ITEM	SUBJECT	ACTION
	<p>13. Trustees expressed concern over the lack of Wing participation in regard to the 2001 National Resolution supporting the RCAF Benevolent Fund and Ted Mahood agreed to raise the subject at the post AGM National Executive Committee meeting.</p> <p>14. Bob Tracy agreed to clarify whether the Trust is liable for a portion of the Association Audit.</p> <p>15. Bill Church queried the rationale for retaining a minimum balance in the Trust. Trustees agreed to retain a minimum balance of \$20,000. However, under special circumstances Trustees may approve funding below this minimum providing no further grants are disbursed until the minimum balance is restored.</p>	<p>T. Mahood</p> <p>R. Tracy</p> <p>All Trustees</p>
23.10	<p><b>Adjournment</b></p> <p>16. The meeting was adjourned at 1700 hours.</p>	



Ron Button  
Chairman  
24 October 2002



Bob Tracy  
Secretary  
24 October 2002

Attachment Annex E - Chairman's briefing to the Annual Meeting.

**AGENDA**

**For the 23<sup>rd</sup> Meeting of the**  
**Royal Canadian Air Force Association Trust**  
**Held During**  
**The 53<sup>rd</sup> National Annual General Meeting of**  
**The Air Force Association of Canada**  
**Montreal , Quebec , October , 2002**

1. Convening
2. Approval of Agenda
3. Approval of the Minutes of the 22<sup>nd</sup> meeting of the RCAFA Trust ,  
in October , 2001 , at North Bay , Ontario .
4. Business arising from item 3.
5. Approval of the Financial Statement dated 30 June , 2002
6. Update on Air Cadet Trust
7. Update on Fiscal Year 2002/2003 activities
8. Report on National Appeal . (Bob Tracy)
9. New Business : Current Financial Status  
Grant Approvals  
Open Discussion
10. Adjournment